

Customer Service Representative

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Company: SmartRecruitments

Location: Greece

Category: office-and-administrative-support

SmartRecruitments is looking for a Customer Service Representative.

The Role

You will be responsible for :

Handling inbound calls and emails in a professional manner.

Resolving customer inquiries and requests and ensuring strong customer satisfaction.

Working with various internal teams to ensure prompt and accurate order processing and delivery.

Escalating customer feedback as required.

Ideal Profile

You have at least 1 year experience within a Customer Service role, ideally within the Automotive industry.

You possess excellent interpersonal as well as written and verbal communication skills.

You pay strong attention to detail and deliver work that is of a high standard

You are a strong team player who can manage multiple stakeholders

You are a self-starter and demonstrate a high level of resilience

What's on Offer?

Opportunity within a company with a solid track record of performance

A role that offers a breadth of learning opportunities

Leadership Role

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