

Execution Planner (Temporary contract due to maternity leave)

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Company: Estée Lauder Companies

Location: Athens

Category: other-general

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Join the **Estée Lauder Companies Balkans Affiliate in Athens** as a **Execution Planner** and unlock an extraordinary opportunity to contribute to a team driven by the mission of **'Bringing the Best to Everyone We Touch'**. This position holds primary accountability for monitoring the Forecast vs replenishment, having two main goals: ensure forecast accuracy (Demand) and stock availability (Supply) optimizing stock levels for Balkan's Markets (Greece, Romania, Bulgaria, Cyprus).

What We're Looking For:

We are seeking a candidate who has attention to detail, good organizational skills, self-motivation, and an unwavering determination to succeed. This role demands adaptability and an enthusiasm for building relationships in a fast-paced environment. Your ability to foster connections with diverse individuals will be instrumental in achieving success.

Responsibilities:

Forecast for 5 Brands in Balkans Affiliate: Greece, including Cyprus, Romania and Bulgaria.

Align Basic & New Product Launches execution horizon with plan and supply commit.

Responsible for +2m horizon for Saleable & basic horizon for Non saleable

Execution Tracker tool to identify gaps in Orders vs Forecasting.

Build strong partnerships between Execution Planning, Product marketing and Sales.

Lead Excess Review process, collaborating with Sales & brand team to agree corrective actions. Control the excess in Local Distribution Center and Region Hubs.

Attend the Sales Drivers meetings with the region.

KPI monitor (Weight Forecast Accuracy Attainment, Customer Service Level, Customer Fill Rate , Lost Sales, Lack of Orders).

Qualifications

Degree (Bachelor and/or MSc) in Supply Chain or Business Administration field.

1-3 years of experience in Supply Chain management, especially in Demand and/or Supply planning would be considered an asset.

Excellent MS Office skills: particularly Excel, Word, PowerPoint, Outlook.

Hands-on experience with systems such as planning ERP and reporting tools is mandatory.

Excellent oral & written communication in Greek & English is a requirement.

Strong analytical skills and the ability to analyze multiple sources of data and to root cause problems.

Good problem-solving skills and the ability to facilitate problem resolution, engaging with relevant stakeholders.

The Culture:

At Estee Lauder Companies, our success is driven by our people, brands, and culture. We foster an inclusive work environment that celebrates diversity in people, ideas, talents, and experiences. Our vision and values are the foundation of everything we do, and our team is committed to creating countless moments of happiness and endless possibilities for both our employees and consumers alike.

The Benefits:

At the Estee Lauder Companies, we believe in rewarding our employees for their dedication. As an Execution Planner, you'll enjoy a competitive starting salary and gain exclusive access to our prestigious range of beauty products at attractive prices. We

understand the importance of work-life balance, and we offer flexible work arrangements through our hybrid working environment. Additionally, you'll have the opportunity to tap into our renowned global learning and development resources, ensuring your future career growth within the Estee Lauder Companies.

Applications close on Friday, 3 May 2024.

Note: Kindly note that only shortlisted candidates will be contacted for an interview

Job: Supply Chain - Corporate

Primary Location: GR-I-Athens

Job Type: Standard

Schedule: Full-time

Shift: 1st (Day) Shift

Job Number: 244710

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